


**NOTICE FOR RFP FOR PROVIDING TEACHERS' TRAINING AT SECONDARY LEVEL**

RMSA, Assam invites Request for Proposal (RFP) from reputed Private partners/ Govt. Agencies with experience in Teachers Training at state/National level for conducting 15 days teachers training for teachers of secondary schools in English, Mathematics and General Science. Interested Bidders are requested to procure the RFP documents from the office of the Mission Director, RMSA, Assam, on all working days between 01-02-2012 to 14-02-2012 on payment of Rs 5000 (Rupees Five thousand only) in the form of Demand Draft favouring "Mission Director, RMSA, Assam" payable at Guwahati. Interested Bidders may also download the RFP document in an electronic form from [www.assam.gov.in](http://www.assam.gov.in).

The last date of receipt of the RFP is 16<sup>th</sup> February 2012 till 5.00 p.m.

Mission Director  
Rashriya Madhyamik Siksha Abhijan, Assam  
SEIMAT Building (SSA Campus), Kahilipara, Guwahati - 781019.



**REQUEST FOR PROPOSAL (RFP)**  
**FOR**  
**SELECTION OF PARTNER**  
**FOR TEACHERS' TRAINING IN**  
**SECONDARY EDUCATION SECTOR**  
**UNDER RMSA, ASSAM**

**RASHTRIYA MADHYAMIK SIKSHA ABHIJAN, ASSAM**

**KAHILIPARA, GUWAHATI - 19**

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**OFFICE OF MISSION DIRECTOR  
RASHTRIYA MADHYAMIK SIKSHA ABHIJAN, ASSAM,  
KAHILIPARA, GUWAHATI - 19**

The vision of the RMSA is to make good quality secondary education available, accessible and affordable to all young persons in the age group of 14-18 years. Among the various interventions to develop quality secondary education in the country, Teachers' training is the most important one. The statistics suggest that there are more than 76% teachers in Secondary sector of Assam who are untrained. Rashtriya Madhyamik Siksha Abhijan (RMSA), Assam proposes to enhance the knowledge and capabilities of teachers through the introduction of new approach in Teachers' Training by inviting reputed Private partners/ Govt. agencies so that qualitative training may be imparted to all the teachers in Secondary sector. In this regard, proposals from reputed Private partners/ Govt. Agencies are invited for conducting 15 days teachers training for teachers of secondary schools in subjects of English, Mathematics and General Science.

The successful bidder shall be selected on the basis of lowest financial quote subject to qualifying the stipulated eligibility criteria. More details about the Project, the bid submission procedure and the selection methodology are available in the Request for Proposal (RFP) document.

RMSA invites bids from reputed Private partners/ Govt. Agencies with experience as envisaged in the RFP document. Interested Bidders are requested to procure the RFP documents on all working days between 01-02-2012 to 14-02-2012 from 10.00 a.m. to 5.00 p.m. on payment of Rs 5000/- (Rupees Five thousand only) towards the purchase of the RFP document in the form of Demand Draft favouring "Mission Director, RMSA, Assam" payable at Guwahati. Interested Bidders may also download the RFP document in an electronic form from [www.assam.gov.in](http://www.assam.gov.in) ; however the cost of such an RFP document (Rs 5000/- through draft only) shall be paid along with the submission of the bids failing which the bid submission would not be accepted.

RFP Procurement address:

Office of Mission Director,  
RMSA, Assam, SIEMAT building,  
SSA Campus, Kahilipara, Guwahati - 19

The bidders may contact the office on telephone nos. 0361- 2389955 for any further information/ clarifications.

Date: 1<sup>st</sup> February, 2012

-Sd-  
Mission Director,  
RMSA, Guwahati (Assam)

**DISCLAIMER**

RMSA has taken adequate care in the preparation of the Request for Proposal (RFP). Nevertheless the Bidder should satisfy itself that the RFP is complete in all respects. Intimation of any discrepancy shall be given to this office immediately. If no intimation is received by this office from any Bidder within five days from the date of issue of this document, it shall be considered that the issued document is complete in all respects has been received by the Bidder.

Neither RMSA nor its employees, consultants, advisors accept any liability or responsibility for the accuracy or completeness of, nor make any representation or warranty - express or implied, with respect to the information contained in the RFP, or on which the RFP is based, or any other information or representations supplied or made in connection with the Selection Process.

Neither RMSA nor its employees or consultants will have any liability to any Bidder or any other person under any law, statute, rules or regulations or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with any information contained in this RFP, any matter deemed to form part of this RFP, the award of the Project, the information and any other information supplied by or on behalf of RMSA or their employees, any consultants or otherwise arising in any way from the selection process for the Project.

Nothing in the RFP is, or should be relied on, as a promise or representation as to the future. In furnishing the RFP, neither RMSA, nor its employees, advisors undertake to provide the recipient with access to any additional information or to update the RFP or to correct any perceived inaccuracies therein.

No individual in direct / indirect relation with any employee of RMSA, Assam will be eligible for applying for this RFP.

RMSA or its authorized officers / representatives / consultants / advisors reserve the right, without prior notice, to change the procedure for the selection of the Successful Bidder or terminate discussions and the delivery of information at any time before the signing of any Agreement for the Project, without assigning reasons thereof.

RMSA reserves the right to reject any or all of the Bids submitted in response to the RFP at any stage without assigning any reasons whatsoever. RMSA also reserves the right to change any or all of the provisions of the RFP at any stage. Such changes will be intimated to all the Bidders without fail.

RMSA reserves the right to change, modify, add to, alter or annul the selection process including of additional evaluation criteria. Any change in the selection process shall be intimated to all Bidders.

## PROJECT BACKGROUND

### Scope of Work

- Development of modules for the subjects of Mathematics, English and General Science for Teachers' Training. These Modules will have to be approved by RMSA, Assam to maintain conformity with approved curriculum and adherence to the Govt. norms.
- Imparting 15 days Teachers' Training to all teachers of Secondary education sector in the state of Assam across the state in 26 districts of Assam covering teachers of 2607 no.s of high schools (including Higher Secondary schools having Secondary sections)
- Ensuring all arrangements (except TA/DA/food/venue and lodging for the Trainees) to support best possible qualitative training and practical/hands-on facilities to be made available at the training venues.
- The selected partner should devise the mechanism for continuous up-dation of knowledge of teachers during implementation period of the Project.
- The selected bidder should submit the Training Evaluation Report (Feedback mechanism) based on the questionnaire/test to be developed by the Bidder in consultation with RMSA. This is supposed to strengthen the Teachers' Training in the future.
- The trainer is also expected to submit a Report with questionnaire, model test papers and methodology in order to assess the Training Impact on teachers.

### Other Project Details:

Target Participants	11,996 teachers a. English - 4203 b. Mathematics - 3678 c. General Science - 4115 (As per SEMIS:2010-11 Yr)
Medium of transaction and language of module	English, Assamese, Bengali & Bodo Language
Subjects of training	English, Mathematics and General science
Level of training	District
Mode of training	Non-Residential for all teachers

## SUBMISSION OF THE BID

### Cover 1- Technical and Financial Capability

The Bidder shall place one (1) original plus one (1) copy of the Technical and Financial Capability in a sealed envelope, which shall be inscribed as under:

Cover 1 - Technical and Financial Capability  
Submitted by: (name of Bidder)

The Bidder shall clearly mark the original cover submission as "ORIGINAL" and the 1 copy as "COPY". In the event of discrepancy between the original and the copy, the original shall prevail.

The original and copy of the Bid shall be provided in separate envelopes, duly marking the outer envelopes as "ORIGINAL" and "COPY". The original and copy of the Bid should then be sealed in one common envelope.

In addition to the information submitted on Technical and Financial Capability as per Appendix - II & III, this cover shall have the following documents which shall form part of the section entitled as "Other Submissions":

- Receipt of Rs. 5000/- against the payment made for the procurement of the RFP document if procured in hard copy from RMSA Office. Demand draft of Rs. 5000/- in favour of Mission Director, RMSA payable at Guwahati, Assam in case of RFP is downloaded from website.
- Covering Letter
- Power of Attorney for the Authorised representative
- Description of the Bidding Company.
- Power of attorney in favour of Lead Member (in case of Consortium only)
- Earnest Money as per the RFP notice (in the form of Bank Draft in favour of Mission Director).
- Affidavit duly attested by Notary Public/<sup>1st</sup> class Magistrate for conducting the teachers' training for all teachers at Secondary Education sector in Assam as per schedule to be provided by Mission Director, RMSA, Assam.
- Self attested photocopy of TAN Card/registered document, if applicable.
- Affidavit duly attested by Notary Public/<sup>1st</sup> Class Magistrate to the effect that the bidder was neither black listed by Centre/any State Govt. or any Board/Corporation, nor had the bidder done any Govt. work un-authorizedly.
- Documentary evidence to support that the Organisation/ Agency is ICT / CAL/ CAT equipped.
- Filled in Application Form (Appendix -I)

Cover 2 - Commercial Proposal

The Bidder shall place one (1) original plus one (1) copy of the Commercial Proposal as described in Appendix - IV in a sealed envelope and which shall be inscribed as under:

Cover 2 - Commercial Proposal  
Submitted by: (name of Bidder)

Bidders are required to submit the Commercial Proposal in the format as given in Appendix - IV. It may be noted that proposals of bidders which do not contain the Commercial Proposal as specified above, would be considered invalid and liable for rejection.

The Bidder shall clearly mark the original cover submission as "ORIGINAL" and the one (1) copy as "COPY". In the event of discrepancy between the original and the copy, the original shall prevail. The original and copy of the Bid shall be provided in separate envelopes, duly marking the outer envelopes as "ORIGINAL" and "COPY". The original and copy of the Bid should then be sealed in one common envelope.

Submission of the Bid

The two covers of the Bid (i.e. Cover 1 & 2) organised as above shall be placed in a sealed outer envelope or a box, with the following inscription:

To,  
Mission Director  
Rashtriya Madhyamik Siksha Abhijan, Assam  
SIEMAT building, SSA Campus  
Kahilipara, Guwahati - 19  
Assam

"Proposal for the Project of Teachers' Training at Secondary Education Sector of Assam"

Submitted by: Name, Address and Contact Phone Number(s), E-mail id of the Bidder"

If the envelopes are not sealed and marked as instructed above, the Bid may be deemed to be nonresponsive and liable for rejection. RMSA assumes no responsibility for the misplacement or premature opening of the Proposal submitted, if the same is not in accordance with the prescribed format.

The Bidder can submit the Bid by Registered post/Courier or submit the Bid in person, so as to reach the under mentioned address on the date and time as stipulated in the RFP document. RMSA shall not be responsible for any delay in submission of the Bids. Any Bid received by RMSA after the deadline for submission of the Bids stipulated in RFP shall not be opened.

INITIALLING OF THE BIDS

Each page of the Bid should be initialed by the Authorised Representative of the Bidder.

## DESCRIPTION OF THE SELECTION PROCESS

### SELECTION PROCESS

The submission of Bids by interested parties in response to the RFP would be required to be in two separate sealed covers as indicated below.

Cover 1: Technical and Financial Capability

Cover 2: Commercial Proposal

The Bids received would be subject to a prima-facie check for responsiveness followed by a stepwise evaluation procedure as described below.

#### STEP 1 : RESPONSIVENESS OF BID

The Bids submitted by Bidders shall be initially scrutinized to establish "Responsiveness". A Bid may be deemed "Non-responsive", if it does not satisfy any of the following conditions:

- a. It is not accompanied with a Demand Draft of Rs. 5000/- (non refundable) for the RFP document procurement if RFP downloaded from web site
- b. It is not received by due date and time as specified in this RFP.
- c. It does not contain sufficient information for it to be evaluated and/or is not in the formats specified
- d. It is not signed and /or sealed.
- e. It is not accompanied with a valid Earnest Money Deposit of Rs 1, 00,000 (Refundable).
- f. It is not accompanied by a Power of Attorney for authorizing the representative of company.
- g. It is not accompanied by a Power of Attorney for lead member. (In case of Consortium only)

The Bid shall be considered to be substantially responsive if it conforms to the preceding requirements without material deviation or reservation.

A bid once declared as "non-responsive" and rejected, cannot be made responsive by the bidder having corrected or withdrawn the non-conforming deviation or reservation.

The "Responsive" Bids shall be evaluated in the following steps:

#### STEP 2 (COVER 1) EVALUATION OF TECHNICAL AND FINANCIAL CAPABILITY

In this stage the Technical and Financial capability of the Bidder in undertaking the Project would be assessed. The Bidders would be evaluated on parameters as defined in following sections of this RFP Document i.e. Criteria for Evaluating Technical and Financial Capability. The Bidders found to be technically and financially qualified would be eligible for the next stage of the selection process. The Commercial Proposal (Cover 2) of the Bidders not found to be technically and financially qualified would not be opened.

### STEP 3 (COVER 2) EVALUATION OF COMMERCIAL PROPOSAL

Evaluation of the commercial proposals would be undertaken on the basis of lowest financial quote as detailed in this RFP.

Subsequent to this process, the Letter of Award (LoA) would be issued to the Successful Bidder by RMSA. Within 7 (seven) days from the date of issue of the LoA, the Successful Bidder shall send an acknowledgement agreeing to comply with the conditions set out therein and for the execution of the Agreement. RMSA will promptly notify other Bidders that their Proposals have been unsuccessful and their EMD will be returned within 15 days without interest on the signing of the Development and Operation Agreement with the Successful Bidder.

The Successful Bidder on the date of signing of the Agreement shall:

- Furnish Performance Security equivalent to 5% of the contract amount by way of irrevocable Bank Guarantee issued by a commercial/ nationalised/ scheduled bank located in Guwahati, (Assam) in favour of Mission Director, RMSA.

Failure of the Successful Bidder to comply with the requirements as mentioned in the above paragraph shall constitute sufficient grounds for the annulment of the LoA and forfeiture of the Bid Security. In such an event, RMSA reserves the right to

- a. either issue LOA to next best Bidder OR
- b. call for fresh bids OR
- c. take any such measure as may be deemed fit in the sole discretion of RMSA, including annulment of the bidding process.

### GENERAL COMPLIANCE CRITERIA

Each bidder shall submit a Power of Attorney authorizing the signatory of the proposals to commit the Bidder.

### COVER 1 - TECHNICAL AND FINANCIAL CAPABILITY EVALUATION

Qualification will be based on the assessment of the Technical and Financial capability of the bidders in imparting training. The bidders would be evaluated on eligibility criteria as defined in following sections. The Bidders found to be technically and financially capable (i.e. fulfill both the technical and financial eligibility criteria) would be eligible for the next stage of the selection process.

### MINIMUM ELIGIBILITY CRITERIA: TECHNICAL CAPABILITY

The Bidder shall satisfy the following criteria to qualify for the Project.

1. A minimum of 3 years of experience of conducting Training of Personnel (preferably Teachers) on State/Region wide basis

The Bidder should furnish the details of experience and furnish evidence to support its claim.

## TECHNICAL AND FINANCIAL CAPABILITY INFORMATION FORMATS

The information formats for submission of the Technical and Financial Capability information are detailed in Appendix - II and Appendix - III respectively. The bidder is required to submit completion certificates/ Agreements/ work orders along with any other supporting documents as proof for the technical eligibility criteria. The above-mentioned documents must be provided for the entity eligible to be evaluated under the Technical Capability.

### MINIMUM ELIGIBILITY CRITERIA: FINANCIAL CAPABILITY

The Bidder shall satisfy the following criteria to qualify for the Project.

2. Minimum annual turnover Rs 5 crores per annum for last 3 years in the activities related to training.

The Bidders should provide information regarding the above based on audited annual accounts for the respective financial years. The financial year would be the same as the one normally followed by the Bidder for its annual financial statement.

### EVALUATION PROCESS

A Bidder qualifying on all of the Technical Capability criteria and Financial Capability criteria would be considered Technical and Financially Capable. Only those Bidders who are found to be Technical and Financially Capable would be considered for further evaluation.

### COVER 2 - COMMERCIAL PROPOSAL AND EVALUATION

The Commercial Proposal evaluation seeks to select the entity offering the best commercial terms.

### COMMERCIAL PROPOSAL PARAMETERS

The Commercial Proposals of all the Bidders would be evaluated on the basis of the lowest quoted rate. The rate has to be quoted only in Indian Rupees. The Rate quoted should be inclusive of all taxes.

### EVALUATION OF COMMERCIAL PROPOSAL

The Commercial Proposals would be ranked in ascending order of the quoted rate, with the Bidder quoting the lowest rate being ranked first and the Bidder quoting the second lowest ranked as second and so on.

The Bidder quoting the lowest rate would be preferred as a Bidder who subsequently be designated as the Successful Bidder after signing the Agreement.

Bidders are requested to note that the rate quoted should not have any conditionality attached or deviations from the Agreement as indicated in the RFP document. Bids with conditions attached may be treated as non-responsive and liable for rejection at the discretion of RMSA.

RMSA, Assam reserves the right to award the contract to one or more Bidders.

#### COMMERCIAL PROPOSAL: INFORMATION FORMATS

The information requirements and guidelines for submission of the Commercial Proposal are detailed Appendix - III

#### TIME TABLE AND MILESTONES

Milestones	Time and Dates
Project Implementation Period	Within ten months from the date of award
Date of inviting RFP	31-01-2012
Last Date & Time for receipt of RFP	16-02-2012 at 5.00 P.M.
Date & Time for opening of the RFP	17-02-2012 at 4.00 P.M.
Place of opening of RFP	Office of the Mission Director, RMSA, Assam, Kahilipara, Guwahati

In order to meet the above target dates, Bidders are expected to respond expeditiously to clarifications, if any, requested during the evaluation process. RMSA shall adhere to the above schedule to the extent possible. RMSA, however, reserves the right to modify the same and the intimation to this effect shall be given to all the Bidders.

#### AMENDMENTS TO THE RFP

At any time prior to the last date for Receipt of Bid as indicated in the RFP Time Schedule, RMSA may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, amend the RFP by the issuance of Addendum. Any Addendum thus issued would be in writing and sent to all the bidders who have received and acknowledged the RFP document and shall be binding upon them. Bidders shall promptly acknowledge receipt thereof to RMSA.

In order to afford Bidders reasonable time to take the Addendum into account, or for any other reason, RMSA may, at its discretion, change the last date for receipt of Bid.

#### MONITORING

RMSA reserve the rights to inspect/monitor the progress of the Project at all levels through means it may consider suitable.

**VALIDITY OF TERMS OF THE BID**

Each Bid shall indicate that it is a firm and irrevocable offer and shall remain valid and open for a period of not less than 180 days from the last date for submission of the Bid. Non-adherence to this requirement will be a ground for declaring the Bid as non-responsive. However, RMSA may solicit the Bidder's consent for extension of the period of validity. Such request for extension shall be made by RMSA in writing. The Bidder agrees to reasonably consider such a request and shall send its response in writing. A Bidder accepting RMSA request for extension of validity shall not be permitted to modify his Bid in any other respect.

**SECURITY DEPOSIT & PERFORMANCE GUARANTEE****Ernest Money Deposit**

Bidders are required to submit a Ernest Money Deposit (EMD) for an amount equal to Rs 1,00,000/- (Rupees One Lac only). The EMD shall be in the form of a demand draft drawn in favour of Mission Director, RMSA from a commercial/ nationalised/ scheduled bank payable at Guwahati, Assam.

Bids of Bidder(s), who fail to furnish the above EMD, shall be liable for rejection by RMSA as nonresponsive. Subject to the other clauses of this Section, RMSA shall reserve the right to forfeit the EMD under the following circumstances:

- If the Bidder withdraws his Bid at any time during the stipulated period of Bid validity.
- If the Bidder, for the period of Bid validity:
  - In opinion of RMSA, commits a material breach of any of the terms and / or conditions contained in the RFP Document and / or subsequent communication from RMSA in this regard.
  - Refuses to accept the Letter of Award.

In the event that any Bidder is not found to be Technically or Financially Qualified (i.e. for Technical and Financial Capability), then the EMD of such Bidders can cease to be in force upon return of the unopened Cover 2 of their Bid. The EMD in such cases shall be returned to the respective Bidders within 15 days from such cessation without interest.

The Bid Security of the unsuccessful Bidders (after opening of Cover 2) will be returned after 15 days without any interest, following the signing of the Agreement by the Successful Bidder.

The Bid Security of the Successful Bidder shall be required to be maintained till the signing of the Agreement.

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In case of successful bidder the amount of earnest money would be converted into security deposit which would only be refunded after the successful performance of contract. In addition to it, the firm shall submit a bank guarantee equivalent to 5% of the contract amount assigned to him/them within a week of signing the contract and in case of failure to perform the contract that amount of Bank guarantee shall be forfeited along with the security money by the Mission.

## **RIGHT TO REJECT THE PROPOSAL**

RMSA is not bound to accept any of the proposals submitted. RMSA reserves the right to reject any or all of the Bids submitted in response to this Request for Proposal at any stage without assigning any reasons whatsoever. No bidder shall have any cause of action or claim against RMSA or its officers, employees, successors or assignees for rejection of their RFP.

### Termination Clause

The Mission Director, RMSA, Assam, reserves the right to withdraw the work in part or in whole, in case of serious default on the part of the organization /unforeseen reasons, after signing the contract.

Any violation of any terms and conditions of the contract agreement duly executed between the parties would result in forfeiture of security and Bank guarantee alongwith cancellation of contract in addition to other penal action as per the provisions of criminal/civil law.

### Dispute Resolution Mechanism

Any dispute arising out of the contract, which cannot be amicably settled between the two parties, shall be settled by the Secretary to the GoA, Education (Secondary) Department, Dispur, Assam as the sole arbitrator.

### Penalty Clause for delay and unsatisfactory performance

The bidder must be careful in maintaining the quality of work as well as adhering to the prescribed time schedule for the activity. If there is delay or the performance is not satisfactory, then the Mission Director, RMSA, Assam reserves the right to forfeit the earnest money.

If at any time during performance of the Contract, the party fails to maintain the prescribed time schedule then they should promptly notify in writing of the fact of the delay, its likely duration and its cause(s). Within a reasonable time after receipt of the notice, the Mission Director, RMSA Assam will evaluate the situation and may, at its discretion, extend the time for performance in which case the extension shall be ratified by the parties in writing.

### Payment Terms & Schedule

Payment terms and schedule shall be decided before confirming the work order by agreement in writing.

**APPENDIX I - APPLICATION FORM**

1.	Name of the Govt/ Private Organisation		
2	Registration No. & date or name of authority with whom it is registered under Society/companies Act/ work permission in the Union of India (in case of International organization)		
3	Permanent Address with Communication details (phone No., e-mail ID etc)		
4	Correspondence Address with (phone No., e-mail ID etc)		
5	Details of earnest money for Rs 1,00,000/- Bank Name ---Bank draft deposited no. ----- date---- in favour of MD, RMSA, Assam payable at Guwahati		
6	Whether the Organization is Income Tax Payee, If yes, Give PAN No.		
7	Name of the Bank and A/C No. of the Organisation		
8	Model / strategy proposed for the training (Attach details)		
9	Was your organization ever blacklisted by any State/Central Govt. or Board/Corporation		
10	Whether any penal action was taken against your organization under Civil or criminal law		
11	Any other matter in support of proposal (attach details, if required)		

Signature

Place:

( )

Dated:

Name in capital letters  
Address with Stamp  
of organization/Agency*JL Barua*

### APPENDIX -II INFORMATION FORMAT FOR TECHNICAL CAPABILITY

Experience of the Bidder and Supporting documents

Sl.No.	Name of the Client	No. of Trainees	Supporting Documents

### APPENDIX - III INFORMATION FORMAT FOR FINANCIAL CAPABILITY

(Amount in Rs. Crores)

Particulars	Year -1 (2008-09)	Year - 2(2009-10)	Year - 3(2010-11)
Turnover			
Networth			
Profit/(Loss)			

The Bidder shall provide the audited annual financial statements for the last three years as on 31<sup>st</sup> March 2011. Failure to do so would be considered as a non-responsive bid.

*J. Barua*

**APPENDIX IV: COMMERCIAL PROPOSAL FORMAT**  
(To be provided on the letterhead of the Bidding Company)

Date:  
Place:

To,  
Mission Director, RMSA  
SIEMAT building, SSA Campus,  
Kahilipara, Guwahati - 19 (Assam)

Dear Sir,

**Sub: Teachers' Training in Secondary Education Sector of Assam**

We, the undersigned, offer to provide the Assignment of Teachers' Training at Secondary Education Sector in accordance with your Request for Proposal dated 1<sup>st</sup> February, 2012 and our Technical Proposal. Our Financial Proposal is as per the information tabulated below. This amount is inclusive of all taxes. We hereby confirm that the financial proposal is unconditional and we acknowledge that any condition attached to financial proposal shall result in the rejection of our financial proposal.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations.

Particulars	Rate (in Indian Rupees)*
Rate of Professional Fee for conducting one (1) Training Session of 15 days for one subject for the batch of 30 Participants in all the 26 Districts of Assam	

\*Please mention it in number and words both.

Thanking you,

Yours Sincerely,

For and on behalf of : (here enter the name of the Bidder and the Company Seal)

Signature : (Authorised Representative and Signatory)

Name of the Person with Designation :

**Note:**

In case of a discrepancy between the Rate expressed in figures vis-à-vis expressed in words, the latter shall govern.